

BROUGHTON GIFFORD PARISH COUNCIL

**STATEMENT OF
ACCOUNTS
&
FINANCIAL
REPORT**



31ST MARCH 2023

BROUGHTON GIFFORD PARISH COUNCIL

End of Year Accounts 31st March 2023

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BROUGHTON GIFFORD PARISH COUNCIL

**Receipts and Payments Summary
Year ended 31st March 2023**

<i>(Previous) Year ended 31st March 2022</i>		<i>Year ended 31st March 2023</i>
£78,202.09	Balance brought forward 1st April 2022	£75,136.44
£20,994.28	Add: Total Receipts	£23,063.53
£24,059.94	Less: Total Payments	£36,137.15
<u>£75,136.44</u>	Balance carried forward 31st March 2023	<u>£62,062.82</u>

These Cumulative Funds are represented
by:-

£12,860.42	Treasurer's A/C (Current) No: 1758885 at Lloyds	£12,668.94
£62,276.02	Instant Access A/C(Deposit)No 3 3408288 at Lloyds	£49,393.88
<u>£75,136.44</u>		<u>£62,062.82</u>

Signed:

.....
Chairman

.....
Responsible Finance Officer

Date:

10/5/2023

10/05/2023

BROUGHTON GIFFORD PARISH COUNCIL

**Itemised Receipts and Payments Account
Year ended 31st March 2023**

<i>(Previous)</i> Year ended 31st March 2022	<u>Receipts</u>	<i>Year ended</i> 31st March 2023
15,536.98	Precepts: General	16,292.13
1,358.00	Burial	1,358.00
3,263.00	Burial Ground	2,172.00
-	Wayleaves	432.36
6.53	Other receipts: Interest	97.43
-	Grants	-
114.78	Sundry	2,711.61
-	Section 106 refund	-
-	BG Cricket Club: Stone Barn Utilities	-
715.00	VAT Recovered	-
<hr/>		<hr/>
£20,994.29		23,063.53
	<u>Payments</u>	
8,926.85	General Admin: Staff Costs	10,392.22
1,083.32	WFH allowance	1,000.00
295.21	Tax & NI	1,390.10
246.94	Pension costs	441.39
52.21	Phone costs	210.28
685.00	CiLCA training	-
455.00	Audit fee	75.00
361.23	Stationary, stamps, and admin	281.51
-	Payroll costs	134.50
-	Adverts	32.38
-	Other	634.54
-	Section 106 Payments	-
1,558.56	Highways schemes	7,178.57
899.82	Tree planting	-
-	Loans/Capital Spending	3,440.00
-	Agency Services	-
-	Asset Purchases	-
450.00	Grants	1,553.00
-	Running costs: Village Hall hire	112.00
819.03	Insurance	905.33
457.70	Subscriptions	502.09
-	General Repairs	-
1,439.48	General maintenance	2,136.43
222.00	Website	120.00
950.00	Grass cutting	50.00
3,615.00	Burial Ground	3,387.03
-	Defibrillator contract	250.00
319.92	Stone Barn Expenses	687.64
1,222.67	VAT on Payments	1,223.14
<hr/>		<hr/>
£24,059.94		36,137.15

BROUGHTON GIFFORD PARISH COUNCIL

**Reserves as at
31st March 2023**

Solar Farm money

Grants - Major projects	£2,000.00
Stone Barn	£35,000.00
Cemetery	£1,000.00
Bus shelter	£1,273.88
Defib costs	£4,000.00

£43,273.88

RESERVES

Elections	£1,500.00
Contingency Fund	£4,620.00

£6,120.00

£49,393.88

		Council income							
	Date	Payer	Details	Grants	Wayleaves	Cemetery fees	VAT refund	Other	Precept
Q1	08/04/2022	Wiltshire Council	Transfer of land income					116.23	8,146.07
	25/04/2022	Wiltshire Council	Precept 1/2						
	13/05/2022	SSE	Wayleaves	426.36					
	13/05/2022	Rudland	Cemetery fees			130.00		652.98	
	13/05/2022	BG Cricket Club	Utilities		6.00				
Q2	13/05/2022	SSE	Wayleaves						
	13/05/2022	Escott	Cemetery fees			105.00			
	08/07/2022	Elizabeth Snell	Burial fees - Mortimer			196.00			
	08/08/2022	Wiltshire Council	Cemetery grant	1,358.00					
	08/08/2022	DJ Bewley	Topp - Burial fees			886.00			
	13/09/2022	Wiltshire Council	transfer of land income					1,942.40	
	27/09/2022	Wiltshire Council	Precept 2/2			190.00			8146.06
Q3	27/09/2022	DJ Bewley	Townsend			130.00			
	28/09/2022	Wiesner, M	Perpetuity plot						
	17/10/2022	Stratford	Burial fees			130.00			
Q4	27/01/2023	PM Bines	Stratford			105.00			
	29/03/2023	Pullen	burial fees			300.00			
				1,358.00	432.36	2,172.00	-	2,711.61	16,292.13
									22,966.10

Savings interest receipts		
Date	Payer	Amount
11/04/2022	Lloyds bank	0.58
09/05/2022	Lloyds bank	0.47
09/06/2022	Lloyds bank	0.49
11/07/2022	Lloyds bank	0.51
09/08/2022	Lloyds bank	1.93
09/09/2022	Lloyds bank	2.47
10/10/2023	Lloyds bank	2.47
09/11/2023	Lloyds bank	6.21
09/12/2023	Lloyds bank	11.94
09/01/2023	Lloyds bank	21.54
09/02/2023	Lloyds bank	25.55
09/03/2023	Lloyds bank	23.27
		97.43

23,063.53

BROUGHTON GIFFORD PARISH COUNCIL

Prepared by Georgina Berry – Clerk & Responsible Finance Officer

BROUGHTON GIFFORD PARISH COUNCIL SUPPORTING STATEMENT

For End of Year Accounts 31st March 2023

1. Assets

Assets are defined as all items of land, buildings, vehicles, plant and equipment with a considered value per item more than £50.

The Parish Council holds the following assets:

Date of Purchase	Description	Location/Comment	Cost or value £
1902	Cemetery	Opposite St Mary's Church	1.00
1952	Broughton Common	Gift (Sir Charles Hobhouse)	1.00
1952	Norington Common	Gift (Sir Charles Hobhouse)	1.00
1952	Norington Green	Gift (Sir Charles Hobhouse)	1.00
1955	2.5% Consolidated Stock	Certificate held at Lloyds, Melksham	15.44
1955	Block built Bus Shelter	Opposite The Fox	100.00
1977	Flagpole	Adjacent to War memorial	20.00
1999	Brook Green	Acquired by prescription	1.00
1999	War Memorial with land	Acquired by prescription	1.00
2016	Wrought iron hand safety railings	At steps leading to St Mary's Church & footway	750.00
2016	Snow Plough with hydraulic adjustment	Held and insured for road use at Church Farm, The Street.	3,156.00
2016	2 grit bins and 4 sand bins	Various	1,170.00
2018	Laptop	Held at the clerks' home	375.00
2018	Projector	Held in the village hall	260.00
2019	Playground equipment	Curtis Orchard Play Area	55,773.00
2020	Red telephone box	The common	1.00
2020	Red telephone box	Norington Common	1.00
2021	Wooden tree guards	The common	710.00
2021	Metal tree guards	Newleaze open space	490.00
2022	Village nameplate	Entrances to village	624.40
2022	Mobile phone	Clerks address	1.00
2000	Stone Barn	Gift from Kenneth Anderson	133,936.00
2007	Office equipment – filing cabinet & case	Held at Clerk's home	85.00
1992	Polycarbonate modern Bus Shelter	Opposite War memorial, Melksham lane	1,451.00
Gift 2017	Litter pickers	Stone Barn	200.00
Post 1945	Bronze Plaque	Mounted on War memorial	2,575.00
unknown	Red brick shed	Cemetery	1.00
Unknown	Tap shelter	Cemetery	50.00
Unknown	Iron railings	Cemetery	350.00
Unknown	Path	Cemetery	1.00
Unknown	Street sign	Willow Crescent	1.00
Unknown	Street sign	Willow Crescent	1.00
Unknown	Railings	Brook Green	1.00
Unknown	Railings	The Street, nr the Methodist church	1.00
Various	Noticeboards (6)	Various locations	600.00
Various	Bench seats (15)	Various locations	1,500.00
TOTAL ASSETS HELD			£ 204,205.84

2. Borrowings

At close of business on 31st March 2023 no loans to the Council were outstanding.

3. Leases

The Council does not have any leases.

4. Tenancies

During 2022-23, the Parish Council has let the Stone Barn to the Cricket Club, subject to the Cricket Club meeting the running costs (water and electricity).

5. Outstanding Debts

At 31st March 2023, the Council was due to reclaim £1223.14 VAT for the year 2022/23. A claim has now been submitted.

TOTAL Debts Outstanding **£1,223.14**

6. Community benefit – Norrington Solar Fund

In 2015 the council received £56,000 and £53,000 in 2018 in funds on behalf of the village, in respect of the Solar Farm. The total remaining stood at £43,273.88 at 31st March 2023. This has been allocated as follows:

Grants - Major projects	2,000.00
Cemetery	1,000.00
Defibrillator costs	4,000.00
The Stone Barn	35,000.00
Bus shelter	1,273.88

7. Credits outstanding

At the end of the financial year 2022/23 there were no amounts due from the Council to Creditors.

8. Transparency Code requirement

The Local Audit and Accountability Act 2014 set out a new Audit framework for local public authorities. Smaller authorities (with a turnover not exceeding £25,000) were subject to a new Transparency Code, with effect from 1st April 2015 that required publication of additional information, including details of all items of expenditure above £100.

Payments more than £100 made during the year ended 31st March 2023, are detailed below, excluding grant-aid (see paragraph 9 below) Amounts are shown net of VAT, as where this is charged, it is recoverable.

DATE	PURPOSE OF EXPENDITURE	AMOUNT (Net)
	GROUPED ANNUAL PAYMENTS (Paid in instalments over year)	
01/04/2022	Cemetery Maintenance Contract (Paid monthly Apr – Nov 2022 9 instalments of £335.00)	£3,015
01/04/2022	Annual salary for Clerk/R.F.O. (incl. Office Allowance)	£11,392.22
01/04/2022	HMRC – tax & national insurance	£1,390.10
01/04/2022	Nest – Clerk Pension Payments	£441.39

OTHER PAYMENTS		
06/05/2022	Society Local Council Clerks – annual subscription	£171.00
06/05/2022	Wiltshire Association of Local Clerks – annual subscription	£355.31
06/05/2022	Cemetery water supply annual charge 2022	£186.00
06/05/2022	Removal of spoils heap in play area	£4,128.00
06/05/2022	Pruning of willow trees	£300.00
31/05/2022	BHIB – Liability insurance	£905.33
31/05/2022	Village hall hire	£112.00
14/07/2022	Website hosting costs	£122.00
21/07/2022	Jubilee expenses	£276.88
27/09/2022	Land registry fees	£824.42
02/11/2022	traffic calming scheme	£7,178.57
22/11/2022	Printer toner	£163.35
06/01/2023	Jubilee expenses	£120.00
15/03/2023	Cemetery water supply annual charge 2023	£105.03
15/03/2023	Millenium pond works	£900.00

9. Section 137 payments

For 2022/23 Section 137 of the Local Government Act enabled parish councils to spend up to £8.82 per head of electorate for the benefit of people, in the area of activities not specifically authorised by other powers. The total sum the Parish Council could spend on Section 137 payments for 2022/23 was £6,174.00 (£5,844.95 in 2021/22).

In the financial year ending 31st March 2023, the following Section 137 payments were made:

DATE	Payee and Nature of payment	Value
27/09/2022	Grant aid payment - village magazine	£480.00
02/02/2023	Grant aid payment - BG&Holt Youth work	£1,073.00
06/01/2023	Cllr Wright - Jubilee expenses	£120.00
31/05/2022	Tony Cooper - Maintance expenses	£23.75
09/06/2022	Tony Cooper - Maintance expenses	£42.60
22/11/2022	SWAST - Defib contract costs	£250.00

TOTAL Section 137 Payments **£1,989.35**

10. Major Grants

No major grants were applied for in the year ended 31st March 2023.

11. Agency Work

The Parish Council is currently not engaged in agency work.

12. Advertising & Publicity

In 2015 the Council set up its own website. The cost in 2022/23 for website hosting was £120.

During the financial year 2022/23 the Council placed an advertisement on the common costing £32.38.

TOTAL Advertising & Publicity **£152.38**

13. Members' Allowances

The Council currently does not pay the Chairman or members any allowances. The Parish Council reimburses members for any expenses incurred subject to the Council authorising a Claims Form.

14. Register of Fixed Assets

The Parish Council keeps a Register of Fixed Assets (attached).

15. Superannuation

For the year ended 31st March 2023 the Council's superannuation contributions were £441.39.

TOTAL Superannuation **£441.39**

Signed.....

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Council Chair

Finance Officer

Date 10/5/2023

10/05/2023

FIXED ASSET REGISTER

APPENDIX

Date of Purchase	Description	Location/Comment	Cost or value £
1902	Cemetery	Opposite St Mary's Church	1.00
1952	Broughton Common	Gift (Sir Charles Hobhouse)	1.00
1952	Norrington Common	Gift (Sir Charles Hobhouse)	1.00
1952	Norrington Green	Gift (Sir Charles Hobhouse)	1.00
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Gift 2017	Litter pickers	Stone Barn	200.00
Post 1945	Bronze Plaque	Mounted on War memorial	2,575.00
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Unknown	Railings	The Street, nr the Methodist church	1.00
Various	Noticeboards (6)	Various locations	600.00
Various	Bench seats (15)	Various locations	1,500.00
TOTAL ASSETS HELD			£ 204,205.84